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26 December 1956

MEMORANDUM FOR: Acting Chief, Intelligence School

SUBJECT: Weekly Activities Report
19 December through 26 December 1956

I. Progress on Training Aids

- A. Intelligence School, Office of the Chief
 - 1. Compiling a Visual Aids Brochure
- B. Intelligence B.3
 - 1. Three charts and subjects being reproduced
- C. Operations O.8
 - 1. Organization of CIA
- D. Language and Area Training
 - 1. Layout and compiling [] Newspaper Reader in progress
 - 2. Eight maps to be mounted on muslin in progress
 - 3. [] Ideographs, Volume 2, to be vari-typed for Language Training Reference Manual
- E. OSI/NEO
 - 1. One large chart to be drymounted on hardback
- F. VAS/OTR
 - 1. 200 maps to be filed

II. Training Aids Completed During Week

- A. Decorations for the OTR Christmas Party completed, assembled in auditorium, and removed after the party.
- B. Intelligence School
 - 1. Two name plates
- C. Near East Area Division
 - 1. Issued 25 maps

25 YEAR RE-REVIEW

III. Items of Administrative Interest

- A. [] of this staff, is on holiday leave.
- B. [] of this staff, is on holiday leave.